

Minutes of the Parish Council Meeting
held at Christy Hall, Old Alresford on
Monday 14th October 2024 at 7:45 pm.

Members Attending:

Cllr Cornford (Chair), Cllr Durrant, Cllr Richardson

In Attendance:

Richard Doughty (Parish Clerk)

1. Apologies Received
Old Alresford Parish Council: Cllr Sinclair
County and City: Cllr Porter, Cllr Gordon-Smith, Cllr Power, Cllr Pinniger
2. Declarations of Interest
There were no declarations of interest.
3. Public Participation
None
4. Approve the minutes of the Parish Council Meeting held on 2nd September 2024.
The minutes were approved and signed.
5. City and County Councillor Reports
The Council noted the County and City Councillors reports.
6. Planning Applications
None
7. Finance
 - a) The Council noted the Conclusion of Audit 2023/24 and the external audit report.
 - b) RESOLVED: To approve the Q2 Bank Reconciliations
Bank Balances as of 30th September 2024 were noted:
Current Account - £29,815.54
Reserve Account - £30,764.34
Savings Account - £2,366.72
Cllr Cornford signed the Bank Reconciliation Report - 30th June 2024

Approved_____

c) The Q2 OAPC payments over £100 to be disclosed are as follows:

Date	Amount	Details
01/07/2024	143.00	Fenland Leisure Playground Signage
01/07/2024	142.90	WCC Playground Inspections
13/09/2024	305.00	Paul Daubney Grass Cutting
27/09/2024	536.00	Zurich Municipal - Insurance
27/09/2024	210.00	BDO LLP – External Audit
27/09/2024	180.00	Paul Daubney Grass Cutting

d) The Bills to Pay report was reviewed and signed.

e) RESOLVED: To purchase Scribe accounting full version for 5 years at a cost of £1798.50 (£124.50 onboarding and £27.90 per month)

f) RESOLVED: To appoint Cllr Cornford, Cllr Durrant and the Parish Clerk as signatories to the Council's NS&I account.

8. Open Spaces

The Council noted that work was to be completed on willow trees in November

9. Highways

The Council noted significant concerns regarding potholes in the Parish.

10. Christy Hall

It was noted that the warning lines on the steps have been completed. Cllr Cornford explained that the Hall Committee continued to work on the CCTV project that would come to the Council for consideration.

11. RESOLVED: To exclude the Press & Public

12. The Council discussed significant concerns it held with the conduct of the internal and external audits.

Approved _____

13. Staffing Matters
 - a. RESOLVED: To approve an increase to the Parish Clerk's salary.
 - b. RESOLVED: To purchase a laptop for the Parish.

14. Date of next meeting – 18th November 2024 at 7.30pm

The meeting closed at 8.27pm